

# Alok Kumar Patra

Loss Prevention & Retail Operations Specialist

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## About Me

Results-driven Loss Prevention & Retail Operations Specialist with 8+ years of expertise in reducing shrinkage, preventing fraud, managing retail operations, and leading teams. Skilled in inventory management, compliance, audits, staff training, and security protocols. Experienced in collaborating with corporate management and law enforcement to safeguard assets, resolve incidents, and optimize operations.

## Core Competencies

Loss Control & Damage Prevention | Fraud Detection & Compliance | Staff Training & Development | Retail Store Operations | SAP & Inventory Management | Auditing & Investigations | Emergency Response Handling | Customer Relationship Management

## Career Highlights

- **Reliance Retail Ltd. | Area Loss Prevention Officer (2022 – Present)**
  - Designed and implemented loss prevention policies across multiple stores.
  - Conducted investigations into employee theft, SOP violations, and shrinkage.
  - Delivered staff training on fraud prevention and emergency response.
  - Achievement: Reduced inventory loss through enhanced CCTV coverage & audit frequency.
- **Anand Hyper Market | Store Manager (2021 – 2022)**
  - Managed a team of 40+ employees, ensuring 95% stock availability.
  - Oversaw payroll, cash management, and daily store operations.
  - Improved stock rotation, reducing dead stock by 18%.
  - Coached staff in sales techniques, boosting customer satisfaction and sales.
- **V2 Retail Ltd. | Floor Manager → Loss Prevention Head → Asst. Back-End Head (2017 – 2021)**
  - Controlled shrinkage, maintained SOP compliance, and supervised hiring/training.
  - Managed audits, SAP inventory, dashboards, and global stock counts.
  - Directed store operations including merchandise, rostering, sales target and customer handling.
  - Achievement: Achieved 20% shrinkage reduction with tagging & audits.
- **L&T Construction Ltd. | Junior Accountant (2016 – 2017)**
  - Managed payroll, vendor payments, and wages for 200+ site workers.
  - Supervised banking operations and ensured compliance in cash handling.

## Achievements

- ✓ Achieved 20% shrinkage reduction at V2 Retail.
- ✓ Developed an Excel inventory tracker improving audit accuracy by 30%.
- ✓ Trained and supervised 80+ employees across multiple stores.
- ✓ Rolled out loss prevention policies across 10+ outlets.

## Education

- PGDM (Finance & Marketing) – Innovation Business School (2014) | CGPA: 7.3
- B.Com (Accounting) – Utkal University (2010) | GPA: 2.0
- Intermediate (Commerce) – CHSE, Odisha (2005) | GPA: 2.3
- High School – BSE Odisha (2003) | GPA: 1.7

## Technical Skills

- MS Office 365 | SAP ERP | Photoshop | Inventory Dashboards

## Languages

- English | Hindi | Oriya

## Interests

- Exploring new places | Virtual Gaming | Net Surfing

## Contact

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